



1901 N. Moore Street • Suite LL-01 • Arlington, VA 22209 • USA  
 Phone (703) 527-7888 • Fax (703) 527-9866 • Email: english@inlinguadc.com  
 Webpage: http://www.inlinguaDC.com



## Schedule of English Classes - 2009

AUTHORIZED UNDER FEDERAL LAW TO ENROLL NON-IMMIGRANT FOREIGN STUDENTS (UNDER F-1 VISA OR STATUS)  
 AN OFFICIAL TOEFL IBT TESTING CENTER & AN OFFICIAL IELTS TESTING CENTER

### INTENSIVE PROGRAMS Comprehensive & Oral Tracks

4 weeks per level

Morning: 9:00 a.m. to 12:50 p.m. (Monday through Friday)  
 Afternoon: 12:55 to 5:25 p.m. (Monday through Thursday Only)  
 Evening: 5:30 to 10:00 p.m. (Monday through Thursday Only)  
**\$650 Morning / \$495 Afternoon / \$560 Evening Per Level**

JAN 06 (Tue)	--	JAN 30 (Fri)
FEB 02 (Mon)	--	FEB 26 (Thu)
MAR 02 (Mon)	--	MAR 26 (Thu)
MAR 30 (Mon)	--	APR 23 (Thu)
APR 27 (Mon)	--	MAY 21 (Thu)
MAY 26 (Tue)	--	JUN 19 (Fri)
JUN 22 (Mon)	--	JUL 16 (Thu)
JUL 20 (Mon)	--	AUG 13 (Thu)
AUG 17 (Mon)	--	SEP 10 (Thu)
SEP 14 (Mon)	--	OCT 08 (Thu)
OCT 13 (Tue)	--	NOV 06 (Fri)
NOV 12 (Thu)	--	DEC 10 (Thu)
*DEC 14 (Mon)	--	JAN 21 (Thu)

\*December Session Dates:

Dec 14 to 21, 2009 & January 4 to 21, 2010

No Classes from December 22, 2009 to January 2, 2010

#### HOLIDAYS FOR THE MORNING, AFTERNOON, AND EVENING PROGRAMS

<b>Jan 19 (Mon)</b>	<i>Martin Luther King</i>
<b>Jan 20 (Tue)</b>	<i>Inauguration Day</i>
<b>Feb 16 (Mon)</b>	<i>Presidents Day</i>
<b>May 25 (Mon)</b>	<i>Memorial Day</i>
<b>Jul 3 (Fri)</b>	<i>Independence Day</i>
<b>Sep 7 (Mon)</b>	<i>Labor Day</i>
<b>Oct 12 (Mon)</b>	<i>Columbus Day</i>
<b>Nov 11 (Wed)</b>	<i>Veterans Day</i>
<b>Nov 26 &amp; 27</b>	<i>Thanksgiving Break</i>
<b>Dec 24 &amp; 25</b>	<i>Christmas Break</i>

### NEW SEMI-INTENSIVE AFTERNOON & EVENING PROGRAMS

4 weeks per level ♦ Monday through Thursday ♦

AFTERNOON: 1:20 to 3:50 p.m.  
 EVENING: 6:00 to 8:30 p.m.

**\$295 Per Level**

MAR 30 (Mon)	--	APR 23 (Thu)
APR 27 (Mon)	--	MAY 21 (Thu)
MAY 26 (Tue)	--	JUN 19 (Fri)
JUN 22 (Mon)	--	JUL 16 (Thu)
JUL 20 (Mon)	--	AUG 13 (Thu)
AUG 17 (Mon)	--	SEP 10 (Thu)
SEP 14 (Mon)	--	OCT 08 (Thu)
OCT 13 (Tue)	--	NOV 06 (Fri)
NOV 12 (Thu)	--	DEC 10 (Thu)
*DEC 14 (Mon)	--	JAN 21 (Thu)

#### SATURDAY PROGRAM

8 weeks per level  
 9:00 a.m. to 2:00 p.m.

**\$225 Per Level**

JAN 10	--	FEB 28
MAR 07	--	APR 25
MAY 02	--	JUN 27
JUL 11	--	AUG 29
SEP 12	--	NOV 07

#### HOLIDAYS FOR THE SATURDAY PROGRAM

<b>May 23</b>	<i>Memorial Day Weekend</i>
<b>Jul 04</b>	<i>Independence Day Weekend</i>
<b>Sep 5</b>	<i>Labor Day Weekend</i>
<b>Oct 10</b>	<i>Columbus Day Weekend</i>

### WORKSHOPS & SEMINARS

**PRONUNCIATION:** Monday & Wednesday

**CONVERSATION:** Tuesday & Thursday

**SPELLING & HANDWRITING:** Monday & Wednesday

2 days a week for three weeks, 2:00 to 4:00 p.m.

**\$90 per Workshop**

#### ACCENT REDUCTION SEMINAR

**\$625 Morning/\$545 Afternoon & Evening Per Seminar**

- Morning: 3 weeks, Monday to Friday, 9:00 to 12:50
- Afternoon: 3 weeks, Monday to Thursday, 12:55 to 5:25
- Evening: 3 weeks, Monday to Thursday, 5:30 to 10:00

#### MICROSOFT OFFICE SEMINAR

**\$650 Morning / \$560 Evening**

- Morning: 3 weeks, Monday through Friday, 9:00 to 12:50
- Afternoon: 3 weeks, Monday to Thursday, 12:55 to 5:25
- Evening: 3 weeks, Monday to Thursday, 5:30 to 10:00

Schedule and Prices are subject to change as needed.

**Number of students:**  
 Minimum: 4 students per class/seminar/ workshop  
 Maximum: 14 students per class/seminar/workshop  
 Maximum: 12 students per Oral Track Class  
 Average class size: 8 students

Join our free Conversation Clubs to sharpen your speaking skills and make friends!

(For details, please inquire at the Front Desk.)

## ENROLLMENT PROCEDURES

**PAYMENT:** Complete the Application Form, make payment according to the program you want to attend, and take the placement test as soon as possible. Payment can be made by cash, U.S. checks, traveler checks, wire transfer, and Visa, MasterCard, American Express or Discover Card. All new students must pay in full, upon enrollment, the registration fee and tuition for the first session. F-1 students overseas must pay the first two sessions of morning tuition in advance. In addition, those students requesting a Change of Status must pay the Change of Status processing fee at the time of their request. In general, students can choose to take any of the programs that inlingua® offers; however, for those students with Student Visas (F-1), the Morning Program is mandatory. F-1 students will be given the choice among the Morning Program, the Afternoon Program and the Intensive Evening Program only if their levels are being offered in the three programs at the time. A credit refund can be issued for the difference in tuition.

**REGISTRATION FEES:** Non-refundable, one-time payment of \$65 for Group Classes and/or Seminars, \$30 for new students taking only Workshops, and \$95+materials for Private Classes. Payment for a minimum of 10 hours is usually required. If you are already registered in any of our classes, you will only be required to pay the difference between the two registration fees.

**TUITION:** For the Morning Program tuition is \$650 per level; for the Intensive Afternoon & Intensive Evening Programs \$560; for the Afternoon and Evening Semi-intensive Programs \$295; for the Saturday Program \$225; for the workshops and seminars, prices range from \$90 to \$650; and \$38 per hour for regular private classes / \$40 per hour for test preparation and specialized tutorials. **Rates for upper test preparation courses are higher. Please refer to the Rate Sheet for details.**

**COST OF BOOKS:** Average \$45 more per level.

**HEALTH INSURANCE:** Strongly recommended for all F-1 students.

**STUDENT VISAS (F-1):** Students are not required to hold a student visa to study at inlingua®, but if you want to come with a student visa, you should request an Application Form from us or apply on-line at our website, and submit it together with \$1,365 (registration \$65 and tuition for two months \$650x2) and financial support documents. Then, we will send you the I-20 Form in 5 to 7 working days, so that you can start the procedures with the American consulate. If the visa is denied, tuition fees (\$1,300) will be refunded. Proof of rejection must be submitted to us (complete original I-20 Form or Letter of Rejection from the U.S. Consulate). ***All refund requests must be made within 180 days accompanied by the original payment receipt(s).***

**Rush services for a fee are available upon request.**

**CHANGE OF STATUS:** A \$395 processing fee will be assessed to students applying for Change of Visa Status. Regular processing takes 5 to 7 business days. Rush 2-day service is available upon request at \$595.

**COURIER:** If the I-20 Form needs to be sent to the student by courier, there will be a charge of \$35 for shipping within the U.S.; \$75 for Latin America and Western Europe; and \$95 for Eastern Europe, Asia and Africa. Exceptions: \$120 for Mongolia, Russia and Central Asian countries.

**AIRPORT TRANSFER and ASSISTANCE:** A school representative will meet the student and help him/her at the airport. Then, our representative will explain details about the city, school, and accommodation, and will take him/her to the family, hotel, or any other arranged place, making the student feel more at ease from the very beginning. We recommend including this important service. It is especially helpful in case the students encounter problems at the airport with visas, documents, delayed or lost baggage, transportation, immigration, etc. Transfer from Dulles International Airport (IAD) is \$120 per person, and from Ronald Reagan National Airport (DCA) \$100 per person.

**HOMESTAY:** You must request Homestay at least 4 weeks in advance to find you a suitable American family. Please complete the Application for Homestay and pay \$195 Homestay Finder's Fee (paid only once and non-refundable). If you are abroad, you also have to send us the first month's homestay payment along with the \$195 finder's fee before inlingua® looks for a family for you. After the first month you will pay inlingua directly by the 25<sup>th</sup> of each month for the following month. The family is always paid one month in advance. If you are already in the United States, you only need to pay the finder's fee before we look for a family. After the family is found, you will pay directly to inlingua, always in advance on or before the 25<sup>th</sup> for the following month. If a homestay period is less than 31 days, you must make your payment for the total number of days in that period. The price includes a furnished private bedroom, breakfast and dinner seven days a week, and also lunch on weekends. Please refer to **2009 Tuition & Fees** for details.

**ARRIVAL DEADLINE and PLACEMENT TEST:** All new students are expected to report to inlingua® to finish the registration process and take the placement test **at least 3 working days before** a session starts. We can only guarantee a spot in a class if this deadline is met. If a student reports to inlingua® after the deadline, he/she will only be able to enroll in a class based on availability at the time of arrival.